

CITY OF MART
ENGINEERING, FINANCIAL ADVISOR AND BOND COUNSEL
REQUEST FOR QUALIFICATIONS

The City of Mart requests the submission of qualifications statements, which will lead to the possible award of a contract to provide services for a project involving the City's wastewater treatment facilities and will be funded by Texas Water Development Board through either the Drinking Water State Revolving or Clean Water State Revolving Funds.

Consulting Services to be obtained for:

Financial Advisor
Engineering
Bond Counsel

Guidelines for Content of Qualification Statements

DO NOT INCLUDE COST INFORMATION with the qualification statement. Responses that include cost or pricing information will be rejected and will not be considered by the City of Mart.

Detailed instructions on preparation of the qualification statement must be obtained from the City of Mart. For more information on preparing and submitting the qualification statement, contact, Shane James, City Administrator, at cityadmin@cityofmart.org or 254-876-2462. This information should be requested as soon as possible in order to allow time to prepare the document and comply with the procedures.

Submittal Deadline

Three copies of the qualifications statement must be filed with the city by: 2:00 p.m., Friday, November 14, 2025.

Minimum Qualifications and Selection Criteria

The city will evaluate the proposals to determine which firm has the best qualifications.

Contract Terms and Negotiation Schedule

The consultant for *Financial Advisor, Engineering Consultant, and Bond Counsel* services is expected to negotiate an agreement for services that is acceptable to the City. If an acceptable contract cannot be negotiated, the City may formally end negotiations and begin negotiating with the next highest qualified person or firm.

This contract is contingent upon release of funds from the Texas Water Development Board (TWDB). Any contract or contracts awarded under this Invitation for Request for Proposals (RFP) or Request for Qualifications (RFQ) are expected to be funded in part by a loan from the

TWDB. Neither the State of Texas nor any of its departments, agencies, or employees are or will be a party to this RFP, RFQ, or any resulting contract. RFQ's are issued in accordance with Section 2254 of the Texas Government Code (Professional Services Act).

“This contract is subject to the Texas Water Development Board (TWDB) and the Environmental Protection Agency's (EPA) Disadvantaged Business Enterprise (DBE) Program, which includes and offers procurement opportunities to all businesses during solicitations. EPA rules require that applicants and prime contractors/consultants make a good faith effort to award a fair share of contracts, subcontracts, and procurements in a nondiscriminatory manner through demonstration of the six affirmative steps for Construction, Supplies, Equipment, and Services.” For more details of the DBE Program, please visit www.twdb.texas.gov/DBE.”

Equal Opportunity in Employment - All qualified applicants will receive consideration for employment without regard to race, color, national origin, sex, religion, age, or handicap. The contractor shall fulfill applicable requirements of 40 CFR Part 33 in the award and administration of contracts awarded under TWDB financial assistance agreements. Failure by the contractor to carry out these requirements is a material breach, which may result in the termination of the awarded financial assistance. The City of Mart is an equal opportunity employer.